

2018 CITY ON THE HILL MUSIC FESTIVAL – City On the Hill Music Festival LLC

Application for Artisan/Non-Food Vendors

Thank you for your interest in the City On The Hill Music Festival. We look forward to an exciting festival and hope you will find the event enjoyable. We ask that you complete the following application and read the information provided to you. Please direct your questions to 218-591-5268 or by email at: waltaplin@gmail.com

Event Dates: Friday, August 3rd, 2018 | 2PM-10:30PM
Saturday, August 4th, 2018 | 12PM-10:30PM

Your Name (print:): _____

Business Name: _____

Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____

Email: _____

MN Sales Tax Number (if selling): _____

Electrical Needs: Please mark with an (X) 110 _____ 220 _____

Number of outlets: _____

Please explain the service or products you are providing or selling:

Signature _____ Date _____

Please sign, date and return this application to the following address indicating agreement with these terms. **Please submit your non-refundable participation fee by May 4, 2018 so we are certain of your commitment.** Please make checks payable to City On the Hill Music Festival LLC. Fees are as follows:

- _____ - 10x10 Space without electric: \$150.00
- _____ - 10x10 Space with electric: \$200.00
- _____ - 10x20 Space without electric: \$250.00
- _____ - 10x20 Space with electric: \$275.00

Please send application & payment to: City On the Hill Music Festival, PO Box 16641, Duluth, MN 55816. Sorry- no refunds. Thanks for participating in this great event!

CITY ON THE HILL MUSIC FESTIVAL - Important Information Artisan/Non-Food Vendors

Terms

Vending space is located within Bayfront Festival Park with a 7 ton axel loading limit. You are responsible to provide your vending tent or booth including all supplies. Parking is nearby. Each space gets up to two (2) vendor passes allowing entry in and out of the park. Additional passes can be purchased for \$25 each. The event begins at 2PM on Friday- you must be set up and ready to go by 1PM on Friday. You are not allowed to tear-down or vacate the space earlier than 10PM on either night.

You must confine all of your sales and activity to within your booth space. You are not allowed to solicit or sell outside of your space. All material sold or offered as well as the display itself is subject to City On The Hill's management approval.

Electrical Needs

It is your responsibility to ensure that your portable electrical systems (cords, wires) are in compliance with the State of MN Electrical Inspections Department. For basic electrical cord requirements for portable electrical systems, write:

State of MN Electrical Inspections Department
Robin Geiger
443 Lafayette Road North
St. Paul, MN 55155
Phone: 1-651-284-5804

In the past, an electrical inspector has been at this event. If your cord does not comply with requirements, you will not be allowed to offer your food items.

Directions

You may reach Bayfront Festival Park by following 35 North to Duluth. Exit at 5TH Avenue West – Exit number 256B. Turn right on Harbor Drive. You will see the park on your right. Turn right to reach West Commercial Street. Take a left on West Commercial Street and a left to enter the park vendor entrance.

CITY ON THE HILL MUSIC FESTIVAL reserves the right to determine if an applicant is appropriate for the festival. If you have any questions or need further assistance, you may contact:

Walt Aplin
218-591-5268