

**2025 CITY ON THE HILL MUSIC FESTIVAL – City On the Hill Music Festival LLC**

**Application for Food Vendors**

Thank you for your interest in the City On The Hill Music Festival. We look forward to an exciting festival and hope you will find the event enjoyable. We ask that you complete the following application and read the information provided to you. Please direct your questions to 218-591-5268 or by email at: [hello@cityonthehillmusicfest.com](mailto:hello@cityonthehillmusicfest.com)

Event Dates: Friday, August 1<sup>st</sup>, 2025 | 2PM-10:30PM \*\* Times subject to  
Saturday, August 2<sup>nd</sup>, 2025 | 2PM-10:30PM change

Your Name (print:): \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Business license number: \_\_\_\_\_

Business insurance policy number: \_\_\_\_\_

Electrical Needs: Please mark with an (X) 110 \_\_\_\_\_ 220 \_\_\_\_\_

Number of outlets: \_\_\_\_\_

PROPOSED FOOD ITEMS SELLING: \_\_\_\_\_

**NOTE: YOU CAN NOT SELL ANY WATER, POP, SODA, COFFEE, TEA, ETC. THE FESTIVAL RETAINS THE RIGHTS TO SELL ALL BEVERAGES.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please sign, date and return this application to the following address indicating agreement with these terms. **Please submit your non-refundable participation fee by February 28, 2025 so we are certain of your commitment.** Please make checks payable to CITY ON THE HILL MUSIC FESTIVAL, LLC.

15x24 Space with electric = \$850 for two (2) days.

Please send application & payment to: City On the Hill Music Festival, LLC, PO Box 16641, Duluth, MN 55816. Please email a copy to [hello@cityonthehillmusicfest.com](mailto:hello@cityonthehillmusicfest.com)

Sorry- no refunds. Thanks for participating in this great event!

## **CITY ON THE HILL MUSIC FESTIVAL - Important Information Regarding Food Vendors**

### Terms

Vending space is located within Bayfront Festival Park with a 7 ton axel loading limit. You are responsible to provide your vending tent or booth including all supplies. Parking is nearby. Each space gets up to four (4) vendor passes allowing entry in and out of the park. Additional passes can be purchased for \$20 each. The event begins at 2PM on Friday - you must be set up and ready to go by 12PM Noon. You are not allowed to tear-down or vacate the space earlier than 10PM on any night. **You are NOT allowed to sell any beverages at your booth - this includes soda, water, tea, lemonade, coffee, energy drinks, etc.**

### Permit

You are required by the health department to have a Minnesota State Food Handlers License, a USDA Food Handlers License, or a State of Minnesota Special Event Food Service License. License applications and fees must be submitted to the appropriate regulatory agency at least 14 days prior to the event. Plan accordingly!

You may contact: Minnesota Department of Health at: 651-201-4500 extension 4 to request an application. You will be referred to an inspector.

### Electrical Needs

It is your responsibility to insure that your portable electrical systems (cords, wires) are in compliance with the State of MN Electrical Inspections Department. For basic electrical cord requirements for portable electrical systems, write:

State of MN Electrical Inspections Department  
Robin Geiger  
443 Lafayette Road North  
St. Paul, MN 55155  
Phone: 1-651-284-5804

In the past, an electrical inspector has been at this event. If your cord does not comply with requirements, you will not be allowed to offer your food items.

### Directions

You may reach Bayfront Festival Park by following 35 North to Duluth. Exit at 5TH Avenue West – Exit number 256B. Turn right on Harbor Drive. You will see the park on your right. Turn right to reach West Commercial Street. Take a left on West Commercial Street and a left to enter the park vendor entrance.

CITY ON THE HILL MUSIC FESTIVAL reserves the right to determine if an applicant is appropriate for the festival. If you have any questions or need further assistance, you may contact:

Kynze Lundeen  
1-800-854-1320